

**Product Guidelines – LPA Only**  
**CONVENTIONAL HomePossible Program**  
**PROGRAM CODES: C15FHP, C20FHP, C30FHP**  
**Version 1.7 – 12/31/18**



PURCHASE & RATE/TERM REFINANCE - FIXED RATE											
HomePossible Conforming Mortgages											
Occupancy		Max Loan Amount	Maximum LTV	Maximum TLTV	Maximum HTLTV	Min FICO	Max Ratios***	Minimum Contribution from Borrower Personal Funds (purchase only)		Mortgage / Rental History	Reserves****
Primary	1 Unit	\$484,350	97%	105%**	97%**	620	Determined by LPA	None		Determined by LPA	Determined by LPA
	2-4 Unit	\$620,200-\$931,600	95%	95%	95%	620	Determined by LPA	< 80% HTLTV None	> 80 - < 95% HTLTV 3% of Value		
HomePossible Super Conforming Mortgages											
Primary	1 Unit	\$726,525	95%	105%*	95%	620	Determined by LPA	None		Determined by LPA	Determined by LPA
	2 Unit	\$930,300	85%	85%	85%	620	Determined by LPA	< 80% HTLTV None	> 80 - < = 95% HTLTV 3% of Value		
	3-4 Unit	\$1,397,400	80%	80%	80%	620	Determined by LPA				

\* Super Conforming, TLTV ratios over 95% and less than or equal to 105% must have secondary financing that is an Affordable Second

\*\* Conforming, When the TLTV ratio exceeds 97 percent, the secondary financing subordinated to a Home Possible mortgage must be an Affordable Second. The Affordable Second financing cannot be a Home Equity Line of Credit (HELOC).

\*\*\* There is no maximum monthly housing expense-to-income ratio

\*\*\*\* See Reserves Below in Income/Assets

MANUFACTURED HOUSING		
Occupancy	Loan Purpose	Max LTV/TLTV/HCLTV
Primary	1 Unit	Purchase & Rate/Term Refinance
		95%

**CONVENTIONAL Underwriting Guidelines Requirements (Loans must be submitted through LPA and receive Accept)**

**COLLATERAL**

General	Property condition C5 or below is not eligible. Final condition rating must be C4 or better.
Appraisal	Full Appraisal required, interior & exterior inspection. Transferred or ported appraisals are permitted. Re-use of an appraisal report is not permitted. HPML loans may require second appraisal. If the appraisal report is marked ""subject-to"" a final inspection 1004D will always be required, processor certifications will not be accepted in lieu of.
Appraisal Acknowledgment	Borrowers must acknowledge that they received all appraisal reports 3 days prior to close.
Ineligible Properties	Land Contracts, Co-ops, properties serviced by hauled water, and State-approved medical marijuana producing properties are not eligible.
Resale/Deed Restrictions	Age-based restrictions are permitted. See guidelines for requirements and restrictions.
Private Transfer Fee	Not permitted if created on or after 02/08/11. Private transfer fee covenants are mechanisms attached to real property that require a fee to be paid to a third party (frequently a developer) upon each resale of the property. The fee may be expressed as a fixed amount or as a percentage of the value of the property and may be called a reconveyance fee or capital recovery fee. The fee obligates successors in title to such real property to pay a private transfer fee upon transfer of interest in the property. Not Eligible: Private transfer fee covenant requiring payment to an origination that does not directly benefit the property. Eligible: Private transfer fee covenant that provides direct benefit to the property <ul style="list-style-type: none"> <li>• Mandatory HOA - master and sub associations</li> <li>• Nonprofit organizations as defined in the IRS Code</li> </ul>
Condo	All condos must be warranted and must have completed warranty forms. Established Projects: Appraisal must contain 3 comparable sales within the subject project that are resales exposed to the open market. Not eligible: <ul style="list-style-type: none"> <li>• Condotels, including projects that allow short-term rentals, vacation rentals, timeshares, or segmented ownership.</li> <li>• Condo projects that have resort-type amenities such as restaurants, room service, maid service, central telephone or key systems, or share facilities with a hotel</li> <li>• Condo projects restricting owner's ability to occupy</li> <li>• Condo projects that do not contain full-sized kitchen appliances</li> <li>• Nonresidential use exceeding 25%</li> <li>• Pending litigation</li> <li>• Less than 400 square feet or projects containing units with less than 400 square feet</li> <li>• Condo projects consisting of manufactured homes</li> <li>• Leasehold projects</li> <li>• Cooperative projects</li> </ul>

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**COLLATERAL, continued**

<p>Condo (continued)</p>	<p><b>Streamline Review (Limited) - Subject to MI Guidelines:</b></p> <ul style="list-style-type: none"> <li>• Primary Residence = LTV 80% 90% or below</li> </ul> <p><b>Full Review:</b></p> <ul style="list-style-type: none"> <li>• Lender Full Review completed by InterIsland</li> <li>• Primary Residence = LTV 80.01% 90.01% and above - Subject to MI Guidelines</li> </ul> <p><b>Florida Specific</b></p> <p><b>Streamlined Review:</b>  Primary Residence = LTV 75% or below</p> <p><b>Full Review:</b></p> <ul style="list-style-type: none"> <li>• Lender Full Review completed by InterIsland</li> <li>• Primary Residence = LTV 75.01% and above</li> </ul> <p>Florida new construction, projects constructed within the previous 3 years and projects converted within the previous 3 years are not eligible regardless of LTV and review type.</p>
<p>Manufactured Housing</p>	<p>Home Possible Mortgages secured by Manufactured Homes must comply with the following requirements:</p> <ol style="list-style-type: none"> <li>1. A-minus Mortgages are not eligible</li> <li>2. Second homes are not eligible</li> <li>3. Cash-out refinance transactions are not eligible</li> <li>4. There is no minimum contribution from Borrower personal funds on purchase transactions</li> <li>5. Eligible sources of funds used to qualify the Borrower for the Mortgage transaction are those permitted for Home Possible Mortgages</li> <li>6. Mortgage insurance coverage levels must be those used for Mortgages secured by a Manufactured Home</li> </ol>
<p><b>TYPES OF FINANCING</b></p>	
<p>Rate &amp; Term Refi / Limited Cash Out</p>	<p>The settlement statements are required from any transaction within the past 6 months. If the previous transaction was a cash-out or if it combined a first and non-purchase money subordinate into a new first, the loan is not eligible for this program. If this new transaction combines a 1st and non-purchase money 2nd into a new 1st loan, the loan is not eligible for this program. If a new transaction combines a purchase money 2nd used in whole to acquire the property, a copy of the Closing Disclosure (CD) must be obtained. Closing costs and prepaids may be financed into loan amount. Cash out is limited to the lesser of 2% or the new loan or \$2,000.</p>
<p>Eligible Mortgages</p>	<p>Home Possible must be First Lien Conventional Mortgages (Includes Super Conforming*) that are fully amortizing. Must be fixed rate mortgages with an original maturity not greater than 30 years.</p> <p><b>*Super conforming Mortgages permitted, when the Mortgage:</b></p> <ul style="list-style-type: none"> <li>• Is submitted through Loan Product Advisor and receives an Accept Risk Class and,</li> <li>• Has an LTV/TLTV/HTLTV ratio less than or equal to 95% (A TLTV ratio of less than or equal to 105% is permitted for Mortgages with an Affordable Second)</li> </ul>

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<b>TYPES OF FINANCING, continued</b>	
Ineligible Mortgages	Affordable Merit Rate Mortgages, A-minus Mortgages, Seasoned Mortgages, Financed Permanent Buydown Mortgages, Seller-Owned Modified Mortgages and Seller-Owned Converted Mortgages, Mortgages with capitalized balances as described in FHLMC Seller Guide Chapter 4403, Section 502 GRH Mortgages, Section 184 Native American Mortgages, Freddie Mac Relief Refinance Mortgages <sup>SM</sup> - Same Servicer and Freddie Mac Relief, Refinance Mortgages - Open Access, and properties encumbered with Property Assessed Clean Energy (PACE) or Home Energy Renovation Opportunity (HERO) obligations.
Listed For Sale or Purchase < 6 Months	Properties listed for sale are ineligible for refinance. Property must be taken off the market prior to the loan application date.
Secondary Financing	Permitting standard secondary financing, including HELOCs, for a Mortgage with a TLTV/HTLTV ratio of less than or equal to 97% (when the TLTV ratio is greater than 97%, the secondary financing must be an Affordable Second)
Non-Arm's length/ Identity of Interest	Primary Residence Only
Property Flip	Property flips are not permitted unless the transaction has one of the following characteristics: 1) The seller has been on title at least 90 days. 2) The seller is a State or Federally chartered financial institution or government sponsored enterprise. 3) The seller is HUD or a non-profit approved to purchase HUD REO properties. 4) Sale of a property acquired through inheritance and the seller's inheritance of the property can be documented.
TEXAS Overlay	No Cash out permitted. If existing 1st & 2nd to be paid are Texas Section 50(a) (6), all subsequent financing is considered cash out and is not eligible. This rule applies whether or not the borrower is getting cash back. If the 1st mortgage is not (never was) a Texas Section 50 (a)(6) loan and the 2nd mortgage is a Texas Section 50(a)(6), the 2nd lien must subordinate. Borrower cannot receive any cash back from 1st mortgage refinance - not even \$1.  Transactions with subordinate financing subject to Section 50(a)(6) provisions are limited to max LTV/TLTV/CLTV of lesser of 80% or max program allowed. Refer to separate matrix for Texas 50(a) (6) program requirements.
All Refinances	Must have Net Tangible Benefit to Borrower and Continuity of Obligation.
<b>CREDIT</b>	
Bankruptcy - Extenuating Circumstances	24 months from the discharge or dismissal date. <b>Note:</b> Whenever a borrower has had a bankruptcy within the last 7 years, the file must contain the following: <ol style="list-style-type: none"> <li>1) Copies of the bankruptcy petition, schedule of debts and discharge or dismissal,</li> <li>2) Evidence to indicate that all debts not satisfied by the bankruptcy have been paid or are being paid,</li> <li>3) Any other evidence necessary to support the seller's determination that the borrower has reestablished and maintained an acceptable credit reputation.</li> </ol>
Bankruptcy- Financial Mismanagement	Chapter 7: 48 months from the discharge or dismissal date. Chapter 13: 24 months after the discharge date, or 48 months from the dismissal date. <b>Note:</b> Whenever a borrower has had a bankruptcy within the last 7 years, the file must contain the following: <ol style="list-style-type: none"> <li>1) Copies of the bankruptcy petition, schedule of debts and discharge or dismissal,</li> <li>2) Evidence to indicate that all debts not satisfied by the bankruptcy have been paid or are being paid,</li> <li>3) Any other evidence necessary to support the seller's determination that the borrower has reestablished and maintained an acceptable credit reputation.</li> </ol> If there are multiple bankruptcy filings in the past 7 years, 60 months from the most recent discharge or dismissal date is required.

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**CREDIT, continued**

Mortgage Loans	The refinance of a mortgage loan in violation of bankruptcy code is not eligible. Documentation from the courts validating the mortgage debt was reaffirmed is required. A credit report is not valid confirmation that a debt has been reaffirmed.
Foreclosure - Extenuating Circumstances	36 months from the completion date as reported on the credit report. Whenever a borrower has had a previous foreclosure within the last 7 years, the mortgage must be either be: 1) A purchase transaction secured by primary residence with a maximum LTV/CLTV of 90%, or 2) A no cash-out refinance.
Foreclosure - Financial Mismanagement	84 months from the completion date as reported on the credit report.
Deed-in-lieu of Foreclosure / Short Sale - Extenuating Circumstances	24 months from the execution date or completion date. Whenever a borrower has had a previous deed-in-lieu or short sale within the last 7 years, the mortgage must be either be: 1) A purchase transaction secured by primary residence with a maximum LTV/CLTV of 90%, or 2) A no cash-out refinance.
Deed-in-lieu of Foreclosure / Short Sale - Financial Mismanagement	48 months from the execution date or completion date. Whenever a borrower has had a previous deed-in-lieu or short sale within the last 7 years, the mortgage must be either be: 1) A purchase transaction secured by primary residence with a maximum LTV/CLTV of 90%, or 2) A no cash-out refinance.
Collections/Charge Offs	Follow LPA feedback certificate findings
Judgments/Liens	Outstanding judgments and liens must be paid at or prior to loan closing. Documentation required.
Debts/Minimum Payment	5% of balance for revolving/installment accounts if payment not reporting. Include all revolving payments regardless of the number of payments remaining. HELOC: If not shown on the credit report, payments on a HELOC with an outstanding balance may be calculated at 1% of the outstanding balance or use billing statement. Student loans that are deferred or are in forbearance and no monthly payments are verified, use 1% of the outstanding balance as the payment calculation.
30-Day Charge Accounts	Borrower must have sufficient funds to cover the unpaid balance of all unpaid 30-day charge accounts (e.g., American Express). LPA will include the balance in the required cash to close and total funds verified.
Mortgage History	Mortgage History evaluated by LPA

**INCOME / ASSETS**

Income Limits	LPA will determine the income eligibility of the mortgage.
Residual Income	Residual Income is required on HPML loans only.
Long Term Debt	The monthly payment on every revolving and open-end account with a balance must be included in ratio calculation. Accounts cannot be paid down to qualify, installments or Mortgage accounts must be paid in full. Payoff of revolving accounts in order to qualify the borrower is generally not allowed.

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<b>INCOME / ASSETS, continued</b>	
Non-Taxable Income	Must verify and document source of income is non-taxable. Documentation includes award letters, policy agreements, account statements or any other documents that address the non-taxable status of the income. All disclosed, nontaxable income must be grossed-up even if not being used for qualification.
Rental Income from Other Real Estate Owned	<b>Permitted: See CMS FHLMC guidelines for rental income</b>
Boarder Income	Permitted if the boarder has resided with the borrower for at least 1 year, will continue to reside together in the new residence, and the boarder provides appropriate documentation to evidence residency with the borrower. CMS must document at least the most recent 9 of the last 12 months of rent received by the borrower which can be verified by showing evidence of receipt of regular payments of rent to the borrower. e.g. canceled checks. The rent must be averaged over 12 months for qualifying purposes when fewer than 12 months of payments are documented. The boarder rental income cannot exceed more than 30% of the total qualifying income. The file must contain a written statement from the borrower affirming: the source of the rental (boarder) income, the fact that the person providing the rental (boarder) income has resided with the borrower for the past year and intends to continue to reside with the borrower in the new residence into the foreseeable future.
Rental Income from Subject Property 2-4 Unit	Rental income from a 2- to 4-Unit primary residence that meets Guide may be used as qualifying income. See CMS FHLMC guide, rental income from subject property. Rental income from Accessory Dwelling Unit (ADU) is not permitted.
Documentation/4506T or 2907 Puerto Rico Tax Returns	Full income documentation loans only; must follow LPA stipulations. A written VOE cannot be standalone. Minimum documentation level for salaried wage earners is one paystub and verbal VOE. A written VOD cannot be standalone documentation. At least one month's bank statement is required when a VOD is used. In addition, IRS form 4506T must be executed on all loans prior to closing. Borrowers with income from Puerto Rico must: Sign form Modelo SC 2907 to obtain tax transcripts, returned Modelo SC 2903 transcripts for 2 years, and transcripts must be translated to English and notarized by 3rd party. The 4506T must be in the file with confirmation that states "no records found" when using Puerto Rico tax returns. The confirmation must be from the IRS website and contain the borrowers name and SSN.
Income from Departure Residence - Converting primary to investment	<b>Permitted: See CMS FHLMC guidelines for rental income</b>
Source of Funds	CMS must verify that the Borrower has sufficient funds to qualify for the Mortgage transaction (i.e., any funds required to be paid by the Borrower and Borrower reserves). All funds used to qualify the Borrower for the Mortgage transaction, including, but not limited to, funds for Down Payment, Closing Costs and reserves, must come from the eligible sources described in CMS Freddie Conventional Guide and FHLMC Seller Guide 4501.10.
Gifts	Permitted. Donor must be a related person as defined in CMS Freddie guidelines. The donor may not be affiliated with any other interested party to the transaction.
Reserves	CMS must verify all reserves required by Loan Product Advisor (LPA) as stated on the Feedback Certificate
<b>PURCHASE MONEY</b>	
Seller Contribution	Owner Occupied: CLTV >90% = 3%, CLTV >75% = 6%, CLTV <=75% = Max 9%

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**GENERAL**

Occupancy	<b>Owner Occupied: primary residence only (Non-Occupant Borrowers are permitted)</b>
Ownership of Other Property	<b>Permitted. Ownership of other property has no restrictions</b>
Homebuyer Education	HomePossible - For purchase transaction secured by 1- to 4- Unit Primary Residences, 1) Homeownership education is required before the Note Date, for at least one qualifying borrower if all borrower(s) are First-Time Homebuyers* 2) Homeownership education must not be provided by an interested party to the transaction, the originating lender or by the seller. 3) A copy of Exhibit 20, Homeownership Education Certification, or another document containing comparable information must be retained in the mortgage file. 4) Homeownership education programs may use different formats and require different lengths of time to complete. The following are acceptable: a) Programs developed by HUD approved counseling agencies, housing finance agencies (HFAs) or community Development Financial Institutions (CDFIs). Homeownership education insurance companies, or other providers' programs that meet the standards of the National Industry Standards for Homeownership Education and counseling.
Landlord Education	For purchase transaction mortgages secured by 2- to 4-unit Primary Residences, at least one qualifying borrower must participate in a landlord education program before the Note Date. For refinance transactions, Freddie Mac does not require landlord education, but recommends it for borrowers who have not previously attended a program.
Early Delinquency Counseling	CMS, as Servicer, must provide (at no cost to the Borrower) Early Delinquency Counseling to all Borrowers who experience problems meeting their Mortgage obligations, in accordance with FHLMC Seller Guide Sections 9101.2(c) and 9102.5(c)
Age of Documents	Must be 120 days old at time of closing. Appraisal must be <120 days old.
Loan Terms Available	30, 20, 15 Year Fixed Rate
Qualifying Fixed Products	Qualify at Note Rate
Temporary Subsidy Buydowns	Not permitted (CMS Overlay)
Assumptions	Not permitted
Borrower Eligibility	Permanent and Non-Permanent Resident Aliens allowed with supporting documentation. Foreign Nationals or borrowers with Diplomatic Immunity are not permitted.
Underwriting Path	LPA Accept Streamlined/Standard Only
Non-occupant Borrower	<b>Permitting non-occupant Borrower(s) on Mortgages secured by 1-unit properties when the LTV/TLTV*/(HTLTV) ratio is less than or equal to 95%.</b> <b>*A TLTV ratio of less than or equal to 105% is permitted for Mortgages with Affordable Seconds ®</b>
Prepayment Penalty	Not permitted

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**GENERAL, continued**

Mortgage Insurance (MI) Coverage and Levels	<b>Home Possible Mortgages</b>					
	<b>Transaction Type</b>	<b>MI Coverage</b>	<b>LTV</b>			
			>80% and < 85%	>85% and < 90%	>90% and < 95%	>95% and < 97%
	Fixed rate term < 20 years	Standard	6%	12%	25%	25%
	Fixed rate term > 20 years		12%	25%	25%	25%
	Lender Paid Mortgage insurance is eligible. See CMS Freddie Conventional Guide.					
Financed Mortgage insurance is not permitted.						
*First Time HomeBuyer	<p>A First-Time Homebuyer is an individual who meets all of the following requirements:</p> <ol style="list-style-type: none"> <li>1) Is purchasing the Mortgaged Premises, and</li> <li>2) Will reside in the Mortgaged Premises as a Primary Residence, and</li> <li>3) Had no ownership interest (sole or joint) in a residential property during the three-year period preceding the date of the purchase of the Mortgaged Premises.</li> </ol> <p>In addition, a displaced homemaker or a single parent may also be considered a First-Time Homebuyer if the individual had no ownership interest in a residential property during the preceding three-year period other than an ownership interest in the marital residence with a spouse. If a displaced homemaker or a single parent solely owned the marital residence, or solely or jointly owned a second home or Investment Property, the individual may not be considered a First-Time Homebuyer.</p>					